

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby
given to the public that the following meetings will be
held

THE WEEK OF DECEMBER 21-25, 2009.

MONDAY, DECEMBER 21, 2009

*11:30 a.m.	Harbor Commission	Holiday Inn—City Centre 200 Main Street
* 3:00 p.m.	Housing Authority	Room 604—City Hall 100 N. Jefferson Street

TUESDAY, DECEMBER 22, 2009

* 5:30 p.m.	Administration Committee	Rm 200—Northern Bldg. 305 E. Walnut Street
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WEDNESDAY, DECEMBER 23, 2009

(No Meetings)

THURSDAY, DECEMBER 24, 2009

(No Meetings)

FRIDAY, DECEMBER 25, 2009

(No Meetings — MERRY CHRISTMAS!)

***Agendas Enclosed**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

CHARLES J. LARSCHIED

PORT AND SOLID WASTE DIRECTOR

-- PUBLIC NOTICE --

BROWN COUNTY HARBOR COMMISSION

MONDAY DECEMBER 21, 2009

11:30am at Holiday Inn – City Centre
200 Main Street, Green Bay, WI

AGENDA:

1. Roll Call
2. Approval/Modification - Meeting Agenda
3. Approval/Modification – November 19, 2009 Meeting Minutes
4. Strategic Plan Subcommittee – *Update*
5. Transfer of 217 Funds for past Port Expenditures – *Request for Approval*
6. Navigational Dredging Concerns Related to Fox River Clean-up Project – *Update*
7. WDNR Ballast Water Permit – *Update*
8. U.S.Army Corps of Engineer's Renard Island Causeway Design 7 Cost Estimates
9. Director's Report
10. Audit of Bills – *Request for Approval*
11. Tonnage Report – *Update*
12. Such Other Matters as Authorized by Law
13. Adjourn

Charles J. Larscheid
Port & Solid Waste Director

Any person wishing to attend who, because of disability requires special accommodations should contact the Brown County Port and Solid Waste Department at 492-4961, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items which are described or listed on the agenda

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, December 21, 2009
City Hall
100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS: Darlene Hallet-Chair, Michael Welch-Vice Chair, Tom Diedrick, Paul Kendra, Rich Aicher

APPROVAL OF MINUTES:

1. Approval of the minutes from the November 16, 2009, meeting of the Brown County Housing Authority.
2. Approval of the minutes from the December 17, 2009, special meeting of the Brown County Housing Authority.

COMMUNICATIONS:

None

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program.
 - A. Preliminary Applications
 - B. Housing Assistance Payments
 - C. Housing Assistance Unit Count
 - D. Housing Quality Standard Inspection Compliance
 - E. Housing Choice Voucher Administrative Costs and HUD 52681B
 - F. SEMAP Monitoring Report
 - G. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
 - H. Report on the Housing Choice Voucher Home Ownership Option.
 - I. Report on Langan Investigations Criminal Background Screening and Fraud Investigations.

OLD BUSINESS:

4. Discussion and possible action about Brown County utilizing HUD Veteran Affairs Supportive Housing (VASH) Vouchers.
5. Update on status of ICS's Request for Proposal for HCV applicant screenings.

NEW BUSINESS:

6. Discussion and possible action on summons for Foreclosure of Mortgage for a recipient of a BCHA loan for down payment and closing costs.
7. Discussion and possible action on Project Based Vouchers for Port Plaza Tower relocated tenants.

None

BILLS:

FINANCIAL REPORT:

STAFF REPORT:

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Patty Hoeff, Tony Theisen, Andy Williams

ADMINISTRATION COMMITTEE

Tuesday, December 22, 2009

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of November 18, 2009.
 1. Review of Minutes
 - a. Housing Authority (November 16, 2009).

Communications

2. Communication from Supervisor Knier re: Adopt a resolution requiring a salary study for each position and candidate filled by appointment. (Referred from December County Board.)
3. Communication from Supervisor Williams & Supervisor Knier re: To adjust the Classification and Compensation Plan for Brown County Employees downward two steps. (Referred from December County Board.)
4. Communication from Supervisor Knier re: Require Human Resources to provide cost of living adjustments based on location when providing comparable salary numbers. (Referred from December County Board.)

Treasurer

5. Treasurer's Financial Report for the Month of September and October.
6. Budget Status Financial Report for September 30 and October 31, 2009.

Facility & Park Management

7. Budget Status Financial Report for October 31, 2009.
8. Budget Adjustment Request (#09-115): Increase in expenses with offsetting increase in revenue (see attached for details).
9. Budget Adjustment Request (#09-139): Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification (see attached for details).
10. Director's Report

Dept. of Administration

11. 2009 Budget Adjustment Log.
12. Grant Application Approval Log.

13. October 2009 Property Tax Levy Financial Report.
14. Administration - Budget Status Financial Report for October 31, 2009.
15. Information Services - Budget Status Financial Report for September 30, 2009.
16. Budget Adjustment Request (#09-134): Increase in expenses with offsetting increase in revenue (see attached for details).
17. Information Services Update for Administration Committee December 22, 2009.
18. Director's Report.

Human Resources

19. Budget Status Financial Report for October 31, 2009.
20. Human Resources Activity Report for November 2009.
21. 2010 Budget – Summary of Position Eliminations.
22. Request to Fill Vacancy: Director of Administration.
23. Request for Benefits for LTE position.
24. Director's Report.
 - a. Hiring of Organizational Development Coordinator.
25. **Child Support Agency** – Budget Status Financial Report for October 31, 2009.
26. **Corporation Counsel** – Budget Status Financial Report for October 31, 2009.
27. **County Clerk** – Budget Status Financial Report for October 31, 2009.

Other

28. Audit of bills.
29. Such other matters as authorized by law.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda
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DECEMBER 2009



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				Public Safety 5 pm Ed & Rec 5:30pm		
		1	2	3	4	5
	Executive Cmte 6pm	Vets' Recognition- 5:15pm				
6	7	8	9	10	11	12
			EMS 1:30pm / Special Exec Cmte 5:30 pm / Human Svcs Cmte 6 pm / Board of Supervisors 7pm	Facility Master- Plan SubCmte- 5:15pm		
13	14	15	16	17	18	19
		Administration Cmte 5:30pm		Christmas Eve	MERRY CHRISTMAS	
20	21	22	23	24	25	26
	Land Con 6pm Plan Develop & Trans 6:30pm			New Year's Eve		
27	28	29	30	31		



January 2010

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					Happy New Year!	
					1	2
			Public Safety 5pm	Ed & Rec 5:30pm		
3	4	5	6	7	8	9
	Executive Cmte 6:00 pm	Vets' Recognition 5:15pm				
10	11	12	13	14	15	16
			Board of Supervisors 7:00 p.m.	Facility Master Plan 5:15 pm.		
17	18	19	20	21	22	23
	Land Con 6pm Plan Dev & Trans 6:30 pm	Criminal Justice Coord Bd 3:30pm	Human Svc Cmte 6pm	Admin 5:30 pm		
24	25	26	27	28	29	30
31						

BROWN COUNTY COMMITTEE MINUTES

- **Library Board**
- **Transportation Coordinating Committee**

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on November 19, 2009 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay WI

PRESENT: TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, JOHN HICKEY, PAUL KEGEL, KIM LA PLANTE, KATHY PLETCHER, TONY THEISEN

ALSO PRESENT: LYNN STAINBROOK, MARY RYAN, LORI DENAULT, CURT BEYLER (staff);

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Motion by Pletcher, seconded by Buboltz, to approve the agenda. Motion carried.

MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the October 15, 2009 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

The East Branch received a letter from Lori Doell thanking the library for computers and instruction received from the staff, in particular Nancy Loehlein and Dianne Staidl, at the East Branch Library.

OPEN FORUM FOR THE PUBLIC

No one present wished to address the Board.

APPOINTMENT OF OFFICERS

Due to Paul Schierl's resignation, the Financial Secretary position is vacant until January when the annual election of officers takes place. Terry would like that position filled and nominated John Hickey. Motion by Pletcher, seconded by Buboltz to appoint John Hickey as Financial Secretary. Motion carried.

FACILITIES REPORT

- a. **Approve Architect RFQ/RFP** Lynn Stainbrook commented on the extensive work that went into drafting the RFP and reminded the Board that the money for services received is in the county's facilities budget – not the library's budget. Much discussion went into the scoring system before an agreement was made. Because this is for professional services, it means that the firm with the highest score isn't necessarily the firm that gets hired. The RFP process is preferred because it puts the proposal before the county board and oversight committees and allows for better communication and information sharing. Scoring takes place before and during the interview process. Motion by Buboltz, seconded by Pletcher to approve the Architect RFP. Motion carried.
- b. **Approve Bid for Direct Digital Controller for Weyers-Hilliard** This was a 2008 carryover project. While it was put out for bid, only one bid was received. There is one valuable option that would include the placement of discharge air sensors at all diffusers in 21 zones that would assist in troubleshooting air movement problems that was suggested for inclusion. Motion by Buboltz, seconded by Pletcher to approve the bid for the Direct Digital Controller, including the discharge air sensors option, for the Weyers-Hilliard Branch Library. Motion carried. This project will move on to the Ed & Rec Committee and then the County Board. It is a budgeted project.
- c. **Solar Energy Project at Kress Family Library** Lynn met with the SEEDs group sub-committee and is very enthusiastic. They are very organized and are seeking a project manager and people are volunteering to write grant applications and to do fundraising. No funds have been raised so far but the group is very positive. An interested person will work on the Focus on Energy grant. A future meeting has not yet been set. The anticipation is that library funds will not have to be spent towards this project but the library will benefit from energy savings.
- d. **Discuss, Approve Energy Conservation Methods** Some items listed on the memo Lynn included are already being addressed. Curt adjusted HVAC setbacks at the Ashwaubenon and Southwest branches and a savings should be realized based upon the impact of regulated occupancy heating and cooling levels. Setbacks are timed to the opening and closing of the libraries. The adjustable thermostat at the Southwest Branch is working fine – the keypad will be locked to prevent tampering.

The Central Library lamps are being inventoried for replacement purposes and the library will be re-lamped in phases. Some lamps have rebates and energy inefficient lamps would be saved as back-ups. Curt mentioned that retrofitting the U-tube fixtures at the Ashwaubenon Branch is not a high priority.

The occupancy sensors for the Southwest Branch have been priced but not installed. Different sensors are needed and total less than \$200.

An estimate of \$11,251.22 would pay for the outlined energy conservation methods that could be completed in-house. Payback on most of these ECMs would be less than two years. **Motion** by Theisen, seconded by La Plante, to approve the implementation of energy conservation methods in the estimated amount of \$11,251.22. **Motion carried.** Lori noted that a budget transfer would be needed.

Curt reported that seasonal maintenance is underway and that jail inmates were used for Fall clean-up at the Central, Ashwaubenon and Southwest libraries over a few days time. He commented that it went very well and there were not any problems. Forty-two volunteer hours were used.

APPROVE NEW INTEGRATED LIBRARY SYSTEM CONTRACT

The contract is closer to being complete. Lynn and Lori met with the Information Services and Purchasing Departments. Only one item about a virtual management system is still under review. The contract should be finalized for approval by the December meeting. No action was taken. Lynn complimented Lori's involvement and knowledge displayed at the meeting with Bob Heimann and Kurt Hogarty and indicated that since Lori will be supervising the Circulation and Technical Services staff that her job description will likely change to include the additional duties she has taken on and will be recommending a title change in the future.

APPROVE CHANGE IN TABLE OF ORGANIZATION

While it was hopeful, no information was available regarding a change in the table of organization.

- a. **Approve Curt Beyler as Interim Facilities Manager** The details have been worked through with Human Resources. **Motion** by Hickey, seconded by Pletcher, to approve Curt Beyler as Interim Facilities Manager. **Motion carried.**

ACCOUNTANT'S REPORT

- a. **Financial Report** A financial report for October was presented by Lori Denault. Lori mentioned that everything looked on track for the year. **Motion** by Pletcher, seconded by Buboltz to approve the October financial report. **Motion carried.**

- b. **Acceptance of Gifts Grants and Donations** **Motion** by Buboltz, seconded by Pletcher, to approve the October, 2009 Gifts, Grants and Donations as follows:

October 2009 Gifts & Donations

Green Bay Community Service Club	\$	200.00	Children's programming
James & Carmela Hyduke - In Memory of Lee Jeska		25.00	Kress children's materials
Friends of the Brown County Library		829.00	Ashwaubenon landscaping
Friends of the Brown County Library		2,099.38	East & Pulaski bookcases
Christopher Heimler		25.00	Local History materials
Nancy Stimart		1,000.00	Library improvements
Friends of the Brown County Library		425.00	Kress children's programs
Friends of the Brown County Library		199.86	East literature holders
Greater Green Bay Community Foundation		17,714.50	Print management software
Ashwaubenon		11.29	Donation Box
Bookmobile		2.01	Donation Box
East		29.79	Donation Box
Weyers/Hilliard		457.17	Donation Box
Central Circulation		51.22	Donation Box
Kress		35.90	Donation Box
Adult Services		3.58	Donation Box
Pulaski		2.95	Donation Box

Southwest	6.11	Donation Box
Wrightstown	11.76	Donation Box
Total Donations	\$ 23,129.52	

Federal & State Grants

Nicolet Federated Library System	\$ 4,000.00	Technology grant
Nicolet Federated Library System	16,939.00	Technology grant
Total Grants	\$ 20,939.00	

Motion carried.

BUDGET

a. **Budget adjustment for PC reservation software** Motion by Hickey, seconded by Pletcher, to approve a request for budget adjustment for grant received in the amount of \$20,939 from Nicolet Federated Library System for the PC reservation project. The project was approved last year, but not implemented until this year. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM

Monthly Update John Hickey reported that NFLS had interviewed different accounting firms and has decided on Schenck Business Solutions of Green Bay. The next meeting is December 1 at Noon. Kathy asked about disbursement of the reserve funds and John replied that the NFLS board would be open to proposals for funding. It was suggested to NFLS that they flowchart the monies that are distributed to all the members. This idea was supported by the other library directors. Lynn mentioned that she asked for money to help defray the cost of the library's Integrated Library System (\$170,000). Lynn also mentioned that Gina Reinardy (Friends of Brown County Library Board and retired BCL employee) was appointed to the NFLS board replacing the position vacated by Paul Schierl. Mary Scray has recently resigned due to schedule conflicts. The Resource Library Agreement draft is being reviewed by Mark and he is meeting with Lynn on November 20.

INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Lynn reported that a lot of time was spent with I.S. on the Sirsi/Dynix contract. Mary Ryan and Sue Lagerman have had meetings with I.S. on the VOIP phone system that will go live at the Central Library on December 17. Assurances were made that there will be no interruption in phone service. Staff training will take place prior to implementation. Efforts are still being made to have Office 2007 installed on more computers. It is currently installed on all public machines and at least one staff machine in each location. An inventory of computers that require the installation of Office 2007 is being worked on. Conversion software has had to be installed on staff computers so that Office 2007 documents can be opened. The Board was shocked to learn of this problem and don't understand the logic of why all library computers are not all on the same software platform. A follow-up by the Library Board is planned. An IT staff person for the library is still a valuable idea. A technology plan would also be beneficial. That could be addressed through Ed & Rec, the County Board and the County Executive.

PRESIDENT'S REPORT

Terry welcomed Curt. The Board was thanked for the work they did and time spent to support the budget process. It is important to advocate for support of the book budget for both the library and for the taxpayers of Brown County. The Friends of the Library are also great advocates and do so much for the library and their work is appreciated. John also commented that Lynn, Lori and Mary should be thanked for their efforts.

DIRECTOR'S REPORT

Lynn attended the WI Library Association conference. Interlibrary loan was always thought to very expensive but now, with resource sharing, costs are closer to \$1.00 an item. The continuing education grant from NFLS will pay for Lynn and Sue Lagerman to attend the Public Library Conference in March, 2010. Mary Jane Herber had a question from England and was able to successfully answer it. The State Legislative Bureau also contacted the Local History and Genealogy Department after being referred from the county clerk's office. Lynn went on the Packer bus tour throughout downtown and the tour guide did mention the great history collection the library had when they drove by the Central Library. As a reminder, a letter from the attorney general of the library board's responsibilities under the law was distributed. The county board is suggesting 5 furlough days. The library has not been exempted from the furlough days. It is unclear how this will be accomplished. There are several complicated issues tied to closing. Suggestions on how to handle this are welcome. Upon Tony's suggestion, Lynn will invite Fred Mohr to the December meeting to discuss the 2010 employee furlough and possible scenarios. The Board also has questions about savings, budget reductions and

union contract impact. It is more complicated than it sounds – many factors are involved. Other questions regarding County Board vs. Library Board authority will also be addressed. It will be helpful to compile a list of all the questions.

The Friends Book Sale was very successful and netted about \$35,000.

Paul asked about the Kress lease and Terry responded that the problem of finding financing remains and the project is dependent on that.

Kathy asked for a review of library computer use in response to a concern mentioned by a member of the public. This will be added to the next meeting agenda.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

None.

ADJOURNMENT

Motion by Buboltz, seconded by Pletcher, to adjourn the meeting. **Motion carried.**
The meeting adjourned at 7:50 p.m.

NEXT REGULAR MEETING

December 17, 2009

Central Library

6:00 p.m.

Respectfully submitted,
John Hickey, Secretary
Sue Lagerman, Recording Secretary

MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, September 14, 2009
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

ROLL CALL

Sunny Archambault	<u>x</u>	Nick Mahlik	<u>x</u>
Betty Bennett	<u>x</u>	Byia Martin	<u>x</u>
Linda Blohowiak	<u>x</u>	Barbara Natelle	<u> </u>
Diana Brown	<u>x</u>	Jennifer Nelson	<u>x</u>
Brandon Cooper	<u> </u>	Sandy Popp	<u>Exc.</u>
Chris Culotta	<u>x</u>	Cole Runge	<u>x</u>
Pat Finder-Stone	<u>Exc.</u>	Jayne Sellen	<u>Exc.</u>
Chris Hasselbacher	<u>x</u>	Julie Tetzlaff	<u>x</u>
Kathy Hillary	<u> </u>	Mary Van Acker	<u> </u>
Kathy Johnson	<u>x</u>	Vacant – BC Board	<u> </u>

Others Present: Lisa J. Conard and Steve Rosenbaum.

ORDER OF BUSINESS

1. Approval of the June 8, 2009, Transportation Coordinating Committee meeting minutes.

A motion was made by L. Blohowiak, seconded by S. Archambault, to approve the June 8, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Update on efforts to ensure timely post-appointment rides for disabled hospital and clinic patients.

C. Runge stated that this issue has been discussed at previous meetings.

S. Rosenbaum provided an overview of Medi-Vans' recent experience with post-appointment pick-ups:

- S. Rosenbaum stated that approximately 25-30 paratransit trips are provided to the Aurora BayCare Medical Center each weekday. Client pick-ups are often problematic as the center is very large and has numerous entrance/exit points.
- S. Rosenbaum noted that pick-ups have improved considerably at St. Mary's Hospital. Medi-Vans staff credits the improvement to assistance from hospital volunteers in getting the clients to the pick-up location and the construction of the new main entrance.

- Pick-ups at Bellin Hospital continue to go well.
- Pick-ups at St. Vincent Hospital remain a challenge as clients are often not ready to go or are waiting at another entrance/exit point.
- S. Rosenbaum stated that pick-ups at clinics in general are not as difficult because clinics are typically smaller facilities than hospitals.

C. Culotta suggested that Medi-Vans designate three pick-up spots at the Aurora facility.

S. Rosenbaum stated that he recommends only one be used.

S. Rosenbaum stated that Medi-Vans reservations staff and the drivers verbally provide instructions to the client on where to go after the appointment.

C. Runge stated he was pleased to see improvements were being made in the area of post-appointment pick-ups.

S. Rosenbaum stated that the best example of post-appointment pick-ups occurs at Froedtert Hospital in Milwaukee. Froedtert has a large staff and they communicate with each other via radio. This allows staff to check the location of a client fairly quickly.

S. Archambault suggested that Medi-Vans only use the pick-up location where the fixed route bus serves the Aurora facility.

C. Runge stated that he will investigate methods of improving pick-up efficiency at Aurora and St. Vincent Hospitals.

3. Discussion of support letters and resolutions for the creation of a Regional Transit Authority (RTA).

C. Runge and K. Johnson provided an overview and update on the progress of:

1. **The "100 Bus Bill"** – this would at least partially address the likely loss of approximately \$550,000 in federal operating grant funds after the 2010 census finds that the Green Bay Urbanized Area exceeds 200,000 people. However, the bill's status is currently unknown.
2. **RTA Enabling Legislation** – this will be necessary to allow the establishment of a new funding source to supplement limited local, state, and federal transit budgets. The combination of federal and state funds, which was at 80% in 1980, is now approximately

57% and this downward trend is expected to continue.

K. Johnson stated that Metro staff has made presentations to the elected bodies of Allouez, Ashwaubenon, Bellevue, De Pere, V. Denmark, and the V. Wrightstown. Metro staff will be making presentations to the Green Bay Common Council on September 15 and to the Village Board in Howard later this month. To date, all of these communities have approved a resolution supporting the establishment of a RTA. K. Johnson stated that Advance (the economic development branch of the Greater Green Bay Area Chamber of Commerce) has verbally supported the concept of a RTA.

C. Culotta asked if a RTA would be county-wide or if it would focus on the metropolitan area.

C. Runge stated that the assumption has been that a RTA would be established for the metropolitan area, but areas outside the metro area could be included in some form.

Discussion occurred on how a RTA would work.

C. Runge stated that the RTA would likely be an autonomous entity. The RTA would likely have a board of directors that is either appointed or elected by the communities participating in the RTA. The RTA could employ staff and drivers itself or contract with the city of Green Bay or others to provide services. These and other details will depend on how the RTA enabling legislation is written and approved.

L. Blohowiak asked about the types of projects a RTA could fund.

C. Runge stated that if a Regional Transportation Authority is created, funding for other transportation projects (street maintenance, trails, bicycle lanes, etc.) could be included. If a Regional Transit Authority is formed, the money raised by the authority would likely be restricted to funding transit operation and capital activities.

S. Archambault stated she supports the concept of a RTA. S. Archambault stated that all forms of human service transportation costs are up too.

S. Archambault asked if a RTA could provide funding for other human service transportation programs.

C. Runge stated that it is possible and that creating a RTA may be the best chance to get the funding necessary to meet the rising demand for specialized transportation services in the area.

C. Runge stated that Metro currently gets funding from Allouez, Ashwaubenon, Bellevue, De Pere, and Green Bay and each community pays its share of transit services through its property tax levy.

C. Runge stated that the regional focus of a RTA will allow routes to be designed to fit

the needs of the people throughout the metropolitan area instead of being designed to fit the budgets of individual communities.

D. Brown asked about the timing of the RTA.

K. Johnson stated that she hoped enabling legislation would be approved in late 2009.

A motion was made by S. Archambault, seconded by J. Nelson, to direct staff to prepare a letter supporting enabling RTA legislation on behalf of the TCC and have the chair of the TCC sign the letter and submit it to Metro staff and the area's state senators and assembly representatives. Motion carried. (Copy of letter attached.)

4. Other matters.

C. Runge summarized the new paratransit boundary map (effective 8-31-2009) that was distributed at the beginning of the meeting. The map illustrates areas where service was removed, stayed the same, or was added.

J. Tetzlaff stated that CP clients appreciate the new service to and from Wal-Mart in De Pere.

L. Blohowiak asked about the progress made in establishing a transportation coalition.

C. Runge stated that the Brown County Mobility Manager, Rhonda Schmitt, resigned and that the Forward Service Foundation hired Rashad Cobb as her replacement. C. Runge stated that staff will discuss this and other issues with Mr. Cobb.

S. Archambault asked if Mr. Cobb's work would focus on low-income based transportation needs only.

C. Runge stated that Forward Service Foundation staff has mentioned that this will be the Mobility Manager's primary mission, but that providing transportation services to everyone is also part of the manager's mission.

B. Bennett stated that she is in favor of the initiatives presented at the meeting.

C. Runge set the next meeting for:

9:45 a.m.
Monday, December 14, 2009
Green Bay Metro Transportation Center
Commission Room
901 University Avenue
Green Bay, WI

5. Adjourn.

C. Runge closed the meeting at 10:50 a.m.

TRANSPORTATION COORDINATING COMMITTEE



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us

September 22, 2009

Kathy Johnson
Green Bay Metro Paratransit Coordinator/Marketing Manager
901 University Avenue
Green Bay, WI 54302

Dear Kathy:

On September 14, 2009, the Brown County Transportation Coordinating Committee (TCC) voted to support Green Bay Metro's efforts to establish a Regional Transit Authority (RTA).

The members of the TCC represent agencies that serve many elderly and disabled Brown County residents who rely on public transportation to reach jobs, medical care, schools, meal sites, and a variety of other destinations. These agencies have cooperated for many years to develop and maintain transportation programs for their clients using limited financial and other resources. But transportation funding at the federal, state, and local levels has not kept up with the increasing demand for services, and the unfortunate result is that a growing number of trip requests have to be shifted to inconvenient times or simply denied.

As the area's population continues to increase and age, the demand for public transportation options that serve a variety of destinations will increase as well. Establishing an RTA is believed to be the best method of meeting this demand and enabling Brown County's elderly and disabled residents to continue to be independent and productive members of our community.

Thank you for your efforts to improve public transportation services in Brown County. If you have questions, please contact me at (920) 448-6480 or at runge_cm@co.brown.wi.us.

Sincerely,

Cole Runge, Chairperson
Brown County Transportation Coordinating Committee

CR:ll

Cc: Tom Hinz, Brown County Executive
Brown County Transportation Coordinating Committee Members
Chris Phelps, Green Bay Metro General Manager
Senator Robert Cowles
Senator Dave Hansen
Senator Alan Lasee
Representative Garey Bies
Representative Phil Montgomery
Representative Tom Nelson
Representative John Nygren
Representative Al Ott
Representative Jim Soletski
Representative Karl Van Roy
Representative Ted Zigmunt

